

# *eNews Update*

Clerk of the Superior Court's Office

On August 1, the Clerk of the Court's Office achieved another eFiling milestone. On that date, all unsigned minute entries were no longer printed and placed in adult hard copy case files. Prior to Aug. 1, the Office printed and placed into case files approximately 1,500 paper minute entries each business day. The automatic eFiling of unsigned minute entries is the single highest volume eFiling event to date.

On average, 85 percent of all minute entries are unsigned. In the past, unsigned minute entries were printed in numerous areas and arrived at the Clerk's customer service center in a mass of papers. These papers had to be manually sorted by case type before filing in court files. Under the new process, all unsigned minute entries are automatically eFiled, which improves efficiency, eliminates paper, reduces manual labor, and saves precious storage space. This process is more secure than paper, as it cannot be removed from the case file, misplaced, or damaged.

With the implementation of eFiling unsigned minute entries, the electronic record becomes the complete court record. **No physical case file will include a paper unsigned minute entry for any adult case types after Aug. 1.** The Clerk's Office will be able to verify the authenticity of an eFiled minute entry, allowing customers to obtain a certified paper copy if needed.

[www.clerkofcourt.maricopa.gov](http://www.clerkofcourt.maricopa.gov)

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